

# Notice of Sunfield Snow Removal Process

This guideline is provided to help make the snow removal process at Sunfield as orderly and convenient as possible.

- A snowfall of 1.5 inches or more will be plowed and shoveled.
- During the storm, Seabreeze will maintain the driveway to allow entrance to and exit from the property. They will not be clearing parking spaces during the storm. So, you do not need to move your vehicle at that time.
- During the storm, please leave your vehicle in its designated parking place.
- **The day following the storm (ideally within 24 hours)**, Seabreeze will return to clean out the parking spaces.



## **PROCESS FOR CLEANING UP THE PARKING SPACES (THE DAY AFTER STORM ENDS, IDEALLY WITHIN 24HR.)**

1. Seabreeze will first plow a large area on the lawn between the visitor parking and the mailboxes. This is a common area to park while your parking space is being cleared.
2. After the common area is plowed, residents of D BUILDING should move their vehicles into this common area first. Please pull ahead as far as possible to allow all vehicles to fit. Once the parking areas for D BUILDING are plowed, residents should move their vehicles back to their designated parking spaces as soon as possible to allow others to park in the common area so their spaces can be cleared.
3. After D Building parking is plowed, residents of C BUILDING should move their vehicles into the common area. Once the parking areas for C BUILDING are plowed, residents should move their vehicles back to their designated parking spaces as soon as possible to allow others to park in the common area.
4. After C Building parking is plowed, residents of B BUILDING should move their vehicles to the common area. When the parking spaces for B BUILDING are cleared, residents should move their vehicles back to their designated parking spaces as soon as possible to allow others to park in the common area.
5. Finally, residents of A BUILDING should move their vehicles to the common area. When the parking spaces for A BUILDING are cleared, residents may move their vehicles back to their designated spaces.

To summarize:

**Please do not move your vehicle to any common areas prior to or during the storm.**

The day after the storm is over and after the common area is plowed - D building residents will move their vehicles first, then C building, then B building, then A building.

Any resident who does not move their vehicle(s) during the cleanup time is responsible for clearing their own parking spaces.





B Building

Common Area

D Building

C Building

A Building

McKean St